

## **NEWC Rehoming Network**

Terms of reference May 2021\*

These terms of reference outline the proposed remit and aims of the NEWC Rehoming Network.

### **The NEWC Rehoming Network will work together to:**

- Provide a supportive place for attendees to discuss rehoming work and plans and to exchange ideas.

### **The main aims of the NEWC Rehoming Network are as follows:**

- Provide a networking opportunity for NEWC members to forge better links between members.
- Create contacts for those involved with rehoming as a means of support and advice
- Share knowledge, ideas and experiences with the ultimate goal of helping more horses.
- Promote best practise in the rehoming of Equines.

### **Limits of the Network**

- This is not a decision-making group or a place for partnership working. If opportunities for these arise then these will be carried out separately from the group.

### **Roles and responsibilities:**

Membership of the NEWC Rehoming Network is open to attendees from NEWC members involved with rehoming of equines.

The Group will normally meet every six months at varying locations, but with one in the north and one in the south each year, to enable more members to attend. Interim meetings can be held if there is appetite or if required. Meetings can also be held virtually, for example via Zoom.

Members would normally send up to two representatives to a meeting but can send more if space is available, for example if held virtually.

Attendance by non-NEWC members is by invitation and approval by the chair.

### **Chair system:**

The chair will be a NEWC director nominated and agreed by the board of directors bi-annually. The chair will be responsible for arranging the meetings with the support of the vice chair. At least one director will attend each meeting.

There will be a rolling vice chair system which will change biannually. The vice-chair will be nominated and elected by the group members.

### **Agenda format:**

Any attendee can suggest topics for the agenda which will be circulated in advance of the meeting.

A meeting summary will be produced by the chair or vice chair, which will be reported to the NEWC board by the attending director, who will also disseminate any relevant updates from NEWC board meetings.

### **Group Contact details:**

Contact details for members will be updated and held by the NEWC office and shared with the network members.

\*These will be discussed, revised as necessary and approved by the current NEWC directors and members of the NEWC Rehoming Network, and subsequently reviewed bi-annually.